**Level 6A Listening & Speaking Syllabus**

**Intensive English Program**

**Kennesaw State University**

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| Teacher: Jeannie Beard, PhD  Contact: [jbeard2@kennesaw.edu](mailto:jsmith@gmail.com) dr.jeanniebeard.com  Textbook: Online Resources  Time and Location: Tuesday/Thursday 3:00-4:30 UV 2004 |

**Course Description:**

Using an eclectic selection of sources, we will explore topics such as history, culture, health, and current events. This course will practice the use of oral English and the comprehension of authentic spoken English.

*Speaking Skills*

* **Goal 1: Demonstrate ability to speak basic needs**
* **Goal 2: Demonstrate correct and spontaneous speaking**

* **Goal 3: Demonstrate a variety of interactive and informative tasks**
* **Goal 4: Demonstrate academic speaking skills**

*Listening Skills*

* **Goal 1: Demonstrate basic understanding of spoken discourse.**
* **Goal 2: Demonstrate awareness of spoken discourse features.**
* **Goal 3: Demonstrate critical understanding of spoken discourse.**
* **Goal 4: Demonstrate academic listening skills**

**Attendance Policy:**

Students should be in class and on time. Students will be marked tardy (late) if they miss 5 minutes in class (beginning, middle, or end) and will be marked absent if they miss 15 minutes of class (beginning, middle, or end). Three tardies equals one absence. Students on an F-1 or J-1 visa can jeopardize their visa status after accumulating three absences in any one class. There are no excused absences.

Please see the Student Handbook for more information.

**Academic Integrity:**

What constitutes a violation of academic integrity:

* Receiving unauthorized assistance in the preparation of classwork or on an exam or quiz.
* The unauthorized presence or use of electronic devices, notes, or books during an exam or quiz.
* Giving, requesting or receiving help from another student on an exam or quiz.
* Using another student’s previously graded work.
* Failure to acknowledge ideas borrowed from other sources, failure to use quotation marks when using exact words from another text, and/or cutting and pasting passages from the internet (plagiarism).
* Submitting the same work, or substantially the same work, in more than one class without the permission of the current professor.

**Grading Guidelines**

You will receive a letter grade for this course. Your grade will be based on the following:

A= 90-100 B=80-89 C=70-79 D= 60-69 F= 59 and below

At the end of the 8 week session you will receive a grade of A, B, C, D, or F. This will help you understand how you performed in this class during this session. A grade of A, B, or C shows that you have completed the work and met the course goals and objectives. A grade of D or F shows that you have not met the course goals and objectives in this class. Advancement to the next level requires passing grades in all classes as well as appropriate scores on the end of session tests (EPT, Writing, and Oral interview).

Points will taken off of the Professional Conduct grade for absences and tardiness, and failure to actively participate in class.

**Professional Conduct & Participation: 10%**

Arriving to class on time

Self-control with technology, avoiding distractions

Awake and alert in class

Asking and answering questions

Participating in group work

Coming to class prepared with paper, pen/pencil, assignments complete

Taking notes and giving the teacher/speaker attention

ALWAYS SPEAKING IN ENGLISH

**Speaking Assessments: 40%**

Weekly Class Speaking Exercises 10%

Homework 10%

Speech Presentation 20%

**Listening Assessments: 40%**

Weekly Quizzes 10%

Midterm & Final 30%

**Final Project 10%**

**Classroom Rules and Expectations**

1. Students are expected to attend every class session and to arrive on time. Lateness (5+ minutes) and absences (30+ minutes) will lower students’ participation grades.
2. Students are expected to be respectful of both the instructor and fellow students. Students who cannot follow this rule will be asked to leave class.
3. Use of cell phones, laptops, and other devices is permitted only for academic purposes. Students who use such devices for other purposes will be banned from using technology in the classroom.
4. It is the student’s responsibility to let the instructor know if they are having trouble with the class material or assignments. There will usually be time to speak with the instructor at the end of class; otherwise, use the contact information provided.
5. Late assignments will not be accepted. **If you miss a class, it is your responsibility to find out what you missed and turn in any assignments on time.** Missed presentations and quizzes cannot be made up without a valid excuse for being absent on an assessment day.
6. Plagiarized work and work produced by someone other than the student will not be graded.
7. **Students are expected to speak only English in the classroom.**

At the end of the 8 week session you will receive a grade of A, B, C, D, or F. This will help you understand how you have performed in this class during the session. A grade of A, B, or C indicates that you have completed the work and met the course goals and objectives. A grade of D or F indicates that you have not completed all of the work and therefore you have not met the course goals and objectives.

**Course Policies: ONLY USE YOUR PHONE/COMPUTER/TABLET ETC. FOR CLASS PURPOSES!**